

Excess Unit Form

Undergraduate Students

If you do not have the necessary grade point average to qualify for enrollment in excess units (2.5 for 19 units, 3.0 for 20-22) you must follow the procedure listed below. CBE (credit by examination) units, or audit units, do not count toward your total units.

Go to the department chairperson of your major. Undeclared majors please go to the Office of Advising Services. Secure the chairperson's signature and email this form in to University Registrar at fsregistrar@mail.fresnostate.edu by the last day to add (census) each semester.

Name: _____ ID Number: _____
Mailing Address: _____ Phone Number: _____
Semester: _____ Year: _____ GPA: _____ Total number of units requested
this semester (including excess
units): _____
Declared Major(s): _____
Briefly explain your justification for the overload:

Student Signature: _____ Date: _____

Department Use Only

Signature indicates approval and verification of justification by the department chair.

Approved by: _____ Department: _____

Chairperson's Name: _____ Chairperson's Signature: _____ Date: _____

Credential / Post-Baccalaureate Students

A **credential student or a post-baccalaureate student seeking a second baccalaureate degree** wishing to enroll in excess units requires the signature of their program/major advisor.

Approved by: _____ Department: _____

Advisor's Name: _____ Advisor's Signature: _____ Date: _____